

INVITATION FOR PREQUALIFICATION

Tender No. Ref: /Prequalification/2024-25

Tender Name: PRE-QUALIFICATION OF _____

M/S -----

Dear Sirs,

Pakistan Machine Tool Factory (Pvt) Ltd, is the leading manufacturer of quality precision engineering goods in Pakistan, invites applications / proposals from specialized firms / companies registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for prequalification of Firms

SUBMISSION OF TENDER

1. Interested parties are requested to forward their proposals, prepared in accordance with the instructions provided in the prequalification documents, must reach at Procurement Dept., PMTF Road off National Highway, Karachi before 1st July 2024 11:30 am. For any query please contact: 0331-2377594 or 35082451 or rafay@pmtfl.com or faizan@pmtfl.com
2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays.
3. Pre-Qualification status will be awarded for the period of one (01) year.
4. PMTF reserves the right to reject any or all bids or cancel the tender process at any stage in line with PPRA rules.

Sincerely,

Procurement Dept.
Pakistan Machine Tool Factory

INSTRUCTIONS TO BIDDER

PREPARATION OF TENDER

The proposals submitted shall comprise of a single package containing all the relevant documents. On the given tender opening date.

PREPARATION OF PROPOSAL

In proposal, please provide all the available Technical details offered by company, supported with the corporate profile, copies of certifications, technical literature, brochure, drawings and pictures, client list details etc. Proposal received shall be evaluated in accordance with the given evaluation criteria. PMTF shall have the right to visit the facility / premises of the bidders or call for any further documents to establish the capability of firms to undertake this order/contract/agreement. PMTF's decision in this regards shall be final will not be questioned in any court.

BIDDERS MUST

Bidder must be registered with Sales Tax Authorities; please attach copy of Registration Certificate (Local Bidders Only). Affix the company seal on all tender documents. Mention clearly Tender Reference on TOP RIGHT CORNER OF PROPERLY SEALED ENVELOPE, BEARING COMPANY'S STAMP.

QUALIFICATION CRITERIA

Pre-qualification will be based on meeting the minimum requirements to pass in the evaluation criteria and the result "Qualified" or "Disqualified" will be based on the marks obtained by the organization (21 is Qualifying Score). PMTF reserves the right to waive minor deviations if they do not materially affect the capability of an applicant to perform the contract.

All firms found capable of in the services and meeting the prequalification evaluation criteria shall be prequalified.

Failure to provide information that is essential for effective evaluation of the applicant's qualifications or to provide timely clarification or sub substantiation of the information supplied may result in the applicant's disqualification.

Litigation history of the organization should provide accurate information on any litigation or arbitration resulting from contracts completed or under its execution over the last five years. A consistent history of awards against the applicant or any partner may result in disqualification.

The procuring agency's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.

EVALUATION OF APPLICATIONS

The procuring entity will examine the applications to determine whether they are complete and generally in order to be determined as sufficiently responsive. The procuring entity will carry out the evaluation of the Applications, on the basis of their responsiveness to the requirements, applying the evaluation criteria and point system specified therein.

The procuring entity reserves the right to waive minor deviations in the qualification criteria if they do not materially affect the capability of an Applicant to perform the contract.

ACCEPTANCE OF TENDER

PMTF do not pledge itself to accept the tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening in line with PPRA rules.

DURATION

Pre-Qualification status will be awarded for the period of one (01) year.

EVALUATION CRITERIA

S. No	Requirement	Max Score	Score Attained
1	Company Experience (Similar Work)	Marks Allocated 10	
	a) 5 and above years of Experience b) 03 – 02 years of Experience c) Below 2 years of Experience	10 8 4	
2	Clientele Detail	Marks Allocated 10	
	a) 5 or more major clients b) Between 4 to 3 major clients c) Between 2 to 1 major clients	10 (08 - 04) (03 - 01)	
3	Company Status	Marks Allocated 05	
	a) Manufacturer b) Authorized Distributer b) Trader or importer or Sole Proprietor	5 4 3	
4	Company Registration and legal status	05	

5	Litigation History provide with undertaking	Marks Allocated 05	
	a) NIL Litigation History	5	
	b) One Litigation decided / subjudice - Favour / Against	4	
	c) Two Litigation decided / subjudice - Favour / Against	3	
	c) Three Litigation decided / subjudice - Favour / Against	2	
	e) Four and Above decided / subjudice - Favour / Against	1	

Please provide Documentary evidence in support of your response, without Documentary evidence section will be marked as Zero (**Hard Copy Required for Submission**)

Form (1)

GENERAL INFORMATION

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	E-mail
5.	Place of incorporation/registration	Year of incorporation/registration

6.	<p>Details of POC (Point of Contact) for Tender / RFQs:</p> <p>Name:</p> <p>Email:</p> <p>Telephone :</p> <p>Cell Number:</p> <p>One General Email address for Correspondence CC copy:</p>
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Form (2)

LITIGATION HISTORY

Organizations, including each of the partners, should provide information of any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of a joint venture.

Years	Award for or against applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount